PM² ALLIANCE

CERTIFICATION HANDBOOK

PM² **Basic** Certification

PM² **Agile** Certification

PM² **Essentials** Certification

PM² **Advanced** Certification

PM² **Expert** Certification

PM² **Trainer** Certification

Table of Contents

How to Use the PM²Alliance Certification Handbook

This Handbook contains information about the PM² Alliance Certifications and Certification process and aims to provide you with important information about the policies and procedures for obtaining and maintaining a PM² Certification.

The PM² Alliance Certification Handbook provides detailed information for each PM² Alliance Certification, the PM² Alliance Certifications Examination Procedure, the Certification Review & Appeals Procedure, the most frequently asked Questions about the Certification platform of the PM² Alliance (PM² Center) and their answers, as well as the PM² Alliance Code of Ethics & Professional Conduct.

The Handbook applies to both online proctored and paper-based Certification Exams. The PM² Alliance recommends that all Certification applicants read this entire Handbook before participating in a Certification Exam.

For general information about the PM² Alliance Certification Programme and the available options please contact services@pm2alliance.eu, while for any exam or payment related questions please contact support@pm2.center.

_____

About the PM² Alliance Certification Programme

The PM² Alliance offers a comprehensive certification program for different levels of education and experience. The certifications are developed and offered with the highest quality standards. For individual certifications, all actions are taken through the PM² Center, the certification platform of the PM² Alliance: https://pm2.center/

CERTIFICATIONS

Level 1

PM² Basic Certification

PM² Agile Certification

Level 2

PM² Essentials Certification

PM² Advanced Certification

Level 3

PM² Expert Certification

PM² Trainer Certification

PM² Alliance Certifications test the level of the candidates' understanding on the what, when, who, how and why of the PM² Methodology. The exam questions are balanced in terms of difficulty and distribution in the 4 pillars of PM² (Governance, Lifecycle, Processes, Artefacts) and the PM² Mindsets.

Candidates must demonstrate their understanding of the PM² concepts at an adequate level enabling them to apply PM² effectively in their project work.

	PM² Basic Certification	PM² Agile Certification
Level 1	Demonstrates basic understanding of the PM² Methodology. The PM² Basic Certification is an entry level certification on basic concepts of the PM² Methodology designed for non Project Managers.	Demonstrates essential understanding of Agile concepts and the PM² Methodology. The PM² Agile Certification confirms a candidate's understanding of Agile practices into their projects, based on the PM² Model.
	PM² Essentials Certification	**PM² Advanced Certification**
Level 2	Demonstrates essential understanding of the PM² Methodology. The PM² Essentials Certification confirms a candidate's understanding of key concepts of the PM² Methodology.	Demonstrates advanced understanding of the PM² Methodology. The PM² Advanced Certification confirms a candidate's understanding of advanced PM² concepts as well as their interrelations & interdependencies.
	PM² Expert Certification	**PM² Trainer Certification**
Level 3	Demonstrates expert understanding of the PM² Methodology. The PM² Expert Certification confirms a candidate's ability to apply the PM² Methodology in practice.	Demonstrates master-level understanding on all aspects of the PM² Methodology. The PM² Trainer Certification confirms a candidate's ability to effectively explain basic and advanced aspects of the methodology and the certification process.

_____

Overview of the PM² Basic Certification

The PM² Basic Certification is a Level-1 certification and an obvious choice for anyone who wishes to start their journey in project management with a basic project management certification. It is designed to confirm candidates' basic understanding of general concepts of the PM² Methodology. The certification exam tests the level of the candidates' understanding mainly on the what and when of the PM² Methodology, and secondarily on the who and how. The exam questions are based on the four pillars of PM² and the PM² Mindsets, focusing more on Lifecycle and Artefacts and less on Processes, Governance and Mindsets.

For candidates to achieve the certification they must be familiar with theses PM² concepts at an adequate level so that they will be able to follow the motions of a PM² project and communicate effectively with PM² team members and Project Managers.

Target Audience

The PM² Basic Certification is a basic level certification designed primarily (but not exclusively) for non-Project Managers who participate in projects or aspire to play a role in project management:

- Project team members
- Project Management Assistants
- Project Administration Staff
- Account Managers
- University students
- Participants of EU funded project

Study Material

The exam questions are based 100% on the European Commission's:

- PM² Guide 3.0, 2018

Exam Format & Difficulty Level

This is an online exam powered by our online examination platform:

- Multiple choice questions
- 45 questions per exam
- 45 minutes duration
- At least 35 questions need to be answered correctly to pass the exam
- One mark awarded for every correct answer
- No negative marking for wrong answers
- **Difficulty level:** Easy.

Prerequisites

No prerequisites. Self study.

_____

Overview of the PM² Agile Certification

The PM² Agile Certification is a Level-1 certification designed to confirm a candidate's understanding of the application of Agile principles, Tools and Techniques in PM² Projects.

The PM² Agile Certification exam focuses on the Agile aspects of the PM² Methodology covering the what, when, who, how and why of the Agile extension of the PM² Methodology. The exam questions span the areas of Agile PM² Governance, Lifecycle, Agile Values and Principles, Agile Tools & Techniques.

Candidates who achieve the certification prove a level of understanding of the methodology required to lead a PM² project with Agile principles effectively integrated within the management approach.

Target Audience

The PM² Agile Certification addresses the certification needs of anyone working in projects which incorporate Agile practices - primary in the field of Information Technology:

- Project Managers/Leaders
- Team Coordinators (TeCo) / Team Leads
- Scrum Masters
- Agile PM² project team members
- Business Managers

- Project Management Assistants
- PMO/PSO members
- Project Owners
- Contractors' Project Managers
- Project Management educators & trainers

Study Material

The exam questions are based on:

- The PM² Guide 3.0, 2018 (Appendix - Agile Extension)

- Material covered during the Agile PM² Training delivered by the PM² Alliance Affiliated Training Providers (see prerequisites)

Exam Format & Difficulty Level

This is a **closed book** online proctored exam powered by our online examination platform:

- Multiple choice questions

- 45 questions per exam

- 40 minutes duration

- At least 31 correct answers to pass the exam

- One mark awarded for every right answer

- No negative marking for wrong answers

- **Difficulty level:** Medium-High.

Exam outline

The **45** exam questions are distributed in thematic categories as per the below table:

Thematic Category	No of questions	Percentage
1. PM² Pillars & Mindsets	10	23%
2. Agile PM² Specific	*35*	*77%*
• Agile PM² Governance	*5*	*11%*
▪ Agile PM² Lifecycle	*5*	*11%*
▪ Agile Values and Principles	*12*	*26%*
▪ Agile Tools & Techniques	*13*	*29%*
Total Number of Questions	45	100%

Prerequisites

There are 3 **formal prerequisites** for the PM² Agile Certification exam:

1. Achievement of at least one of the PM² Alliance Basic, Essentials or Advanced Certifications

2. Agile PM² preparation training delivered by a PM² Alliance Certified Trainer

3. A certification voucher (e-Vo) purchased through a PM² Alliance Affiliated Training Provider (ATP).

_____

Overview of the PM² Essentials Certification

The PM² Essentials Certification is a Level-2 certification and a popular entry point to the world of PM² Certifications. It is designed to confirm candidates' understanding of key concepts of the PM² Methodology. The certification exam tests the level of the candidates' understanding on the what, when, who and how of the PM² Methodology. The exam structure is based on the four pillars of PM² and the PM² Mindsets.

The exam questions are balanced in terms of difficulty and distribution in the 5 areas of Governance, Lifecycle, Processes, Artefacts and Mindsets. For candidates to achieve the certification they must demonstrate their understanding of the PM² concepts in an adequate level so that they will be able to work effectively as a member of a project team of a PM² project.

Target Audience

The PM² Essentials Certification is suitable for anyone leading or participating in projects, regardless of their specific domain of application:

- Project Managers
- Business Managers
- Project Owners
- Portfolio Managers
- Project team members
- Project Management Assistants
- PMO/PSO members

- Programme Managers
- Project contractors
- Participants of EU funded projects
- Project Coordinators
- Work Package Leaders
- Project management educators/trainers
- University students

Study Material

The exam questions are based 100% on the European Commission's:

- PM² Guide 3.0, 2018
- Key PM² Artefacts templates

Exam Format & Difficulty Level

This is an online proctored exam powered by our online examination platform:

- Multiple choice questions
- 70 questions per exam
- 60 minutes duration
- At least 50 correct answers to pass the exam
- One mark awarded for every correct answer
- No negative marking for wrong answers
- **Difficulty level:** Low - Medium.

Exam outline

The **70** exam questions are distributed in thematic categories as per the below table:

Thematic Category	Number of questions	Percentage
1. PM² Pillars	54	78%
▪ *Governance*	*15*	*22%*
▪ *Lifecycle*	*5*	*7%*
▪ *Processes*	*18*	*26%*
▪ *Artefacts*	*16*	*23%*
2. PM² Mindsets	8	11%
3. General PM² Knowledge	8	11%
Total Number of Questions	70	100%

Prerequisites

No formal prerequisites.

_____

Overview of the PM² Advanced Certification

The PM² Advanced Certification is a Level-2 certification designed to confirm a candidate's understanding of both basic and advanced concepts of the PM² Methodology, not only at an individual concept level, but also at the level where interrelations and interdependencies exist.

The exam questions span the 5 areas of Governance, Lifecycle, Processes, Artefacts and Mindsets and focus on the more applied aspects of the PM² Methodology, covering the full breadth of the what, when, who, how and why of the PM² Methodology.

Candidates who achieve the certification prove a level of understanding of the methodology required to lead a PM² project effectively (or support a PM² project from an expert's position).

Target Audience

The PM² Advanced Certification addresses the certification needs of anyone leading projects or supporting projects from a position of advanced knowledge:

- Project Managers
- Business Managers
- Project team members
- Project Management Assistants
- PMO/PSO members

- Contractors' Project Managers
- Project Coordinators of EU funded projects
- Project management educators and trainers
- Graduate Project/ Management students

Study Material

The exam questions are based 100% on the following European Commission's publications:

- PM² Guide 3.0, 2018
- All PM² Artefacts templates
- PM² Tools & Techniques (PM² Guide 3.0, Appendix C)

Exam Format & Difficulty Level

This is an online proctored exam powered by our online examination platform:

- Multiple choice questions
- *70 questions per exam
- *60' minutes duration
- At least 50 correct answers to pass the exam
- One mark awarded for every right answer
- No negative marking for wrong answers
- *NOTE: For holders of the PM² Essentials Certification, the PM² Advanced Certification exam is comprised of 45 questions with a duration of 40 minutes.
- Difficulty level: Medium-High

Exam outline for non-PM² Essentials Certification holders (70 questions)

The **70** exam questions are distributed in thematic categories as per the below table:

Thematic Category	No of questions	Percentage
1. PM² Pillars	35	50%
▪ Governance	*10*	*14%*
▪ Lifecycle	*5*	*7%*
▪ Processes	*10*	*14%*
▪ Artefacts	*10*	*14%*
2. PM² Mindsets	5	7%
3. Cross-thematic advanced management topics (Quality, Risk, Deliverables Acceptance Transition, Business Implementation)	30	43%
Total Number of Questions	70	100%

Exam outline for PM² Essentials Certification holders (45 questions)

The **45** exam questions are distributed in thematic categories as per the below table:

Thematic Category	No of questions	Percentage
1. PM² Pillars	14	32%
▪ Governance	*4*	*9%*
▪ Lifecycle	*2*	*4%*
▪ Processes	*4*	*9%*
▪ Artefacts	*4*	*9%*
2. PM² Mindsets	2	4%
3. Cross-thematic advanced management topics (Quality, Risk, Deliverables Acceptance Transition, Business Implementation)	29	64%
Total Number of Questions	45	100%

Prerequisites

No formal prerequisites. However, it is recommended to first achieve a PM² Essentials Certification and/or follow a PM² Advanced Certification preparation training from one of the PM² Alliance Affiliated Training Providers.

_____

Overview of the PM² Expert Certification

The PM² Expert Certification is a Level-3 certification designed to confirm a candidate's capacity to implement the PM² Methodology in real conditions.

Candidates who achieve the certification prove a deep level of understanding of the methodology and their ability not only to apply PM² best practices in their own projects, but also to help others apply them from an expert's position.

Target Audience

The PM² Expert Certification addresses the certification needs of anyone supporting organisations, project managers and projects from a PM² methodology expert's position:

- Project Management Experts
- PM² Methodology Experts
- PMO/PSO internal support experts
- Staff of organizations that offer project management services to EU Funded Projects

- PM² Educators & Trainers
- Project Coordinators
- PM² Consultants

Study Material

The exam questions are based on the following European Commission's publications:

- PM² Guide 3.0, 2018
- All PM² Artefacts templates
- Project Management Tools & Techniques
- In class material (received during the PM² Expert Training)

Assessment Format & Success Rate

The PM² Expert Certification consists of two parts: an online **Case Assessment**, as well as an online **Exam**.

1) The **PM² Expert Case Assessment** is the first part of the PM² Expert Certification, which lasts approximately 10 weeks and is conducted 100% online through the PM² Alliance online platform. During this period, a candidate builds their PM² plans while the assessment instructor provides guidance, tips and tricks, and answers to all of his/her questions.

The assessment is considered accomplished with the submission of the documented PM² project based on the following PM² Artefacts templates: Project Initiation Request, Business Case, Project Charter, Project Handbook, Project Work plan, Business Implementation Plan, the Project Logs and Project Status Report.

In this context, candidates have to propose their own real projects (even completed ones). As soon as the proposed case is approved, candidates submit their PM² plans one by one for review by the assessment instructor, whose feedback can be even incorporated into the final deliverables before their evaluation.

2) The **PM² Expert Exam** is the second part of the PM² Expert Certification. It's an online proctored exam which is conducted through the PM² Center's online examination platform. In contrast to all other PM² Alliance Certifications, the PM² Expert Certification Exam is based on a balanced mix of advanced PM² knowledge and situational judgement type of questions. A candidate is able to take the exam after he/she has successfully completed the case assessment.

- Online and open book & notes exam

- Multiple choice questions (advance PM² knowledge and situational judgement)

- 30 questions per exam

- 40 minutes duration

- At least 25 correct answers to pass the exam

- One mark awarded for every right answer

- No negative marking for wrong answers

Success rate: The statistical success rate of this exam is 90%.

Prerequisites

There are various **formal prerequisites** for the successful completion of the PM² Expert Certification:

1. PM² Essentials Certification

2. PM² Advanced Certification

3. Completion of the relevant PM² Expert Training

4. Completion of the online PM² Expert Assessment Process

5. Online PM² Expert Certification Exam

_____

Overview of the PM² Alliance Trainer Certification

The PM² Trainer Certification is a Level-3 certification designed to test the master-level knowledge of a trainer on all aspects of the PM² Methodology. It also tests their ability to design high-quality PM² Training Programmes, as well as to effectively explain basic and advanced aspects of the methodology and the certification process.

Target Audience

All PM² Alliance Affiliated Training Providers who offer PM² trainings must deliver their trainings through trainers who have attained the PM² Trainer Certification.

- PM² Professional Trainers
- PM² Educators
- PM² Coaches
- Designers of PM² training programmes

Study Material

The exam questions are based on:

- The PM² Guide 3.0, 2018
- The PM² Artefacts Templates and Management Plans
- The TtT Course Notes

Exam Format

This is an online proctored exam powered by our online examination platform:

- Multiple choice questions
- 30 questions per exam
- 40 minutes duration
- At least 22 correct answers to pass the exam
- One mark awarded for every right answer
- No negative marking for wrong answers
- **Difficulty level:** Medium-High.

Exam outline

The **30** exam questions are distributed in thematic categories as per the below table:

Thematic	Number of questions	Percentage
3. PM² Pillars		-
▪ Governance	2	7%
▪ Lifecycle	2	7%
▪ Processes	2	7%
▪ Artefacts	2	7%
4. PM² Mindsets	2	7%
5. TtT Specific	20	65%
Total Number of Questions	30	100%

Prerequisites

There are several **formal prerequisites** for the PM² Trainer Certification exam:

- PM² Essentials Certification

- PM² Advanced Certification

- Valid PM² Alliance Membership

- Project Management domain knowledge

- Training/ teaching experience

- Completion of the PM² Alliance TtT Programme

_____

PM² Alliance Certifications Examination Procedure

For individual certifications, all actions are taken through the PM² Alliance's certification platform: https://www.PM².center/

The steps to be followed are:

1. Open an Internet Browser (preferably Google Chrome) and load the PM² Center website: https://pm2.center/.

   1.1. If you already have an account use your credentials to Login.

   1.2. If you do not have an account click on Register for free, fill in the requested information and click on Submit.

2. After getting access to the PM² Center platform, you have the following choices:

   2.1. Click on Exams to participate in the available Free Preparatory Exams, which simulate the exams' real conditions by including similar questions with the same duration and difficulty level.

   2.2. Click on Exams to participate in the available Certifications Exams.

   It should be noted that members of the PM² Alliance are entitled to reduced prices for all the PM² Alliance Certifications. In some certifications there are also reduced prices for candidates who already hold the Essentials and/ or Advanced Certifications. In case you are eligible for a discount, click here to request a memebers' voucher.

   Please do not forget to reserve your slot for the exam you want to take, as there are specific dates and times for each one, as well as limited seats. You can reschedule your exam at any time before the selected slot. More information on this process can be found at the Question 13 of the PM² Center Q&A.

   2.2.1. Click on Available Exams that appears on the left side of your web page.

   2.2.2. Click on Register Now on the particular exam that you want to complete.

   2.2.3. Click on PayPal and proceed with your payment or apply your Voucher.

   2.2.4. Select date and time for the exam by selecting the option that suits you from the list and clicking on SUBMIT.

   NOTE: You can find available dates to take the exam up to one month later.

   On the PM² Center website you will find the following Certifications Exams:

   2.2.4.1. PM² Basic Certification: A Level-1 certification that attests a candidate's basic comprehension of the general elements of the PM² Methodology.

   Cost for non-members: € 150

   Cost for PM² Alliance members: € 80

2.2.4.2. <u>Agile PM² Certification:</u> A Level-1 certification that attests a candidate's understanding of the application of Agile principles, Tools and Techniques in PM² Projects.

Cost for non-members: € 290

Cost for PM² Alliance members: € 230

Cost for PM² Essentials or Advanced Certification holders: € 180

2.2.4.3. <u>PM² Essentials Certification:</u> A Level-2 certification that attests a candidate's understanding of key concepts of the PM² Methodology.

Cost for non-members: € 210

Cost for PM² Alliance members: € 180

2.2.4.4. <u>PM² Advanced Certification:</u> A Level-2 certification that attests a candidate's understanding of both basic and advanced concepts of the PM² Methodology, both at an individual concept level, but also at the level where interrelations and interdependencies exist.

Cost for non-members: € 290

Cost for PM² Alliance members: € 230

Cost for PM² Essentials Certification holders: € 190

2.2.4.5. <u>PM² Expert Certification:</u> A Level-3 certification that attests a candidate's ability to apply the PM² Methodology in practice.

Cost for PM² Alliance members: € 1100

Cost for PM² Trainer Certification holders: € 650

2.2.4.6. <u>PM² Trainer Certification:</u> A Level-3 certification that attests a Trainer's or Educator's master level understanding of the PM² Methodology and their ability to teach PM² and prepare candidates for the PM² Certifications.

Cost for Professional PM² Trainers: € 1700 (PM² TtT Seminar included)

Cost for University Educators: € 900 (PM² TtT Seminar included)

3. When you have taken a Certification Exam, you will be able to view your **exam's results**. It should be noted that it may take up to 2 working days for the Examination Committee to match your identification details and review your exam. In order to view your exam's results, you should perform the following steps:

3.1. Click on **Exam History**.

3.2. Click on the **specific exam** for which you want to view the results.

3.3. If you read the word **Pending**, your exam is still under review.

3.4. If your exam has already been corrected, click on **See Result**.

4. If you have passed a Certification Exam, you can **access your Certificate** through the PM² Center platform. To ensure the validity of the PM² Certificates, each one has a unique QR Code. False QR Codes can be created, however when you scan an original QR Code you will be redirected to a PM² Center webpage with your Certificate.

You can view your Certificate in one of the following 3 ways:

4.1. <u>1st Way:</u>
    4.1.1. Click on **Exam History**.
    4.1.2. Click on the **particular exam** for which you want to view the certificate.

4.1.3. Click on View Certificate.
    4.2. 2nd Way:
        4.2.1. Click on Dashboard or on Available Exams.
        4.2.2. Click on View Result at the particular exam for which you want to view the certificate.
        4.2.3. Click on View Certificate.
    4.3. 3rd Way:
        4.3.1. Click on Dashboard.
        4.3.2. Scroll down to the bottom of your web page.
        4.3.3. Click on View Certificate at the particular exam of which you wish to view the certificate.

5. For any **exam or payment related query** please contact support@pm2.center, or click on Support and fill the corresponding form.

6. For **group or in-company certifications** please contact services@PM2Alliance.eu or one of the **PM² Alliance Affiliated Training Providers (ATP)**. For group certifications, special arrangements can be made for supervised in-class Paper Based Exams (PBE).

7. For more information on the examination process and the exact steps that need to be followed, please read the PM² Center Q&A Section.

Computer Based Exam (CBE)

- It is advised to use Google Chrome browser only.

- The exam should **not** be taken in the **incognito/private mode**.

- **Allow** your browser to **access your camera**. You cannot take the exam if your browser has no access to the camera.

- Please do **not** try to **minimize or move out of the exam window screen**. Your exam will be automatically submitted after a warning and you cannot retake the exam.

- Please do **not press** any **shortcut keys** (CTRL+C, CTRL+V, etc) or Windows key. Your exam will be automatically submitted after a warning and you cannot retake your exam.

- In case you have any issue, you can send message to your invigilator by clicking on **"Chat" icon** at the bottom right corner.

How to Submit a Payment

If you want to submit a payment, you should load the PM² Center website: https://pm2.center/ and perform the following steps:
1. Click on Available Exams.
2. Click on Register Now on the particular exam that you want to complete.
3. If you would like to use a Coupon Code, fill it in the respective field and click on APPLY.
4. Click on PayPal.
    4.1. If you want to pay with PayPal:
        4.1.1. Enter your email or mobile phone in the respective field.
        4.1.2. Click on Next.
        4.1.3. Fill in your credit or debit card details (Country/Region, Card number, Expiration date, CSC, First name, Last name) in the respective fields.
        4.1.4. Fill in your billing address and your contact information in the respective fields.
        4.1.5. Choose whether you want to create a PayPal account and click on Pay Now.
    4.2. If you want to pay with a Bank Account or Credit Card:

    4.2.1. Click on **Pay with a Bank Account or Credit Card**.
    4.2.2. Follow the same procedure described earlier about payment with PayPal.

Refund Policy

- If you have already registered to an exam you are not entitled to receive a **refund**, while no refunds will be given in the case you failed a Certification Exam.

- If you have not registered in an exam yet and wish to obtain a refund, please contact services@PM2Alliance.eu. The PM² Alliance will review your application and after verification, if the claim is found valid, the received amount will be refunded by the PM² Alliance through electronic mode in favor of the applicant and confirmation will be sent to the mailing address used upon the claim's submission within a period of 10 working days.

- If during the examination your connection is interrupted for any reason, please contact support@pm2.center within a period of 5 working days of the exam's date/incident. The PM² Alliance Certification Reviews & Appeals Committee (CRAC) will review your case and, if the claim is found valid, will provide you with a voucher to retake the exam within a period of 10 working days.

- If you have purchased an exam voucher from a PM² Alliance Affiliated Training Provider (ATP), please contact directly your ATP.

PM² Certification Examination Information

Online proctored exams are becoming a trend in the certification industry with more and more professionals seeking ways of taking certification exams with less hassle.

Online proctoring refers to a digital form of assessment which allows you to sit for an exam from any location, through the use of a dedicated software, a predefined set of computer apparels and some basic rules governing the candidate's behavior in order to guarantee a fair and fraud-free procedure.

- Proctored-based testing is the standard method of administration for PM² Alliance examinations.

- The PM² Certification examinations are comprised of a set of multiple-choice questions (number of choices per questions may differ).

- The validity of the PM² Alliance Exams has been calibrated to measure what it purports to measure.

- Paper-based exams (PBE) are available under limited circumstances and upon direct coordination with the PM² Alliance.

- There are **no scheduled breaks** during the exam.

- PM² Certification examination questions:

  ○ are developed in accordance with the ISO/IEC 17024 standard

  ○ are developed and independently validated by a dedicated group of PM² Certified Experts

  ○ are analyzed through psychometrics;

- PM² Alliance Certification Exams are in English. For large groups localised exams may also be conducted with special arrangements (for a limited number of EU languages).

- Once an application has been approved and the exam vouched has been issued, the 6-month eligibility period begins. After that period the voucher automatically expires.

PM² Alliance Examination Security & Confidentiality

In the case of Paper-based exams (PBE), the examination, answer sheets, worksheets and/or any other test or test-related materials remain the sole and exclusive property of the PM² Alliance. These materials are confidential and are not available for review by any person or agency for any reason.

Examination (pass/fail) results are confidential and will not be disclosed to anyone without candidate consent, unless directed by valid and lawful subpoena or court order. If you would like your examination results to be released to a third party, you must provide PM² Alliance with a written request that specifically identifies the types of details (e.g., examination date, pass/fail status, etc.) about the examination results that the third-party person or organization should receive.

Requirements & Instructions

In order to be admitted to the exam, you must present a valid and current (non-expired) form of government-issued identification. Your identification must include:

- English characters/translation
- your photograph and
- your signature

If your government-issued identification does not display a photograph or a signature, a secondary form of identification may be used, which includes a photograph and/or signature (whichever is missing from the government-issued identification), and your name printed on the identification. All identification must be current (non-expired)

All forms of identification being presented at the testing facilities must match your name exactly as it appears on the scheduling notification. Your identification documents must be in good condition, and cannot be bent, frayed, taped, cracked or otherwise damaged in any way. The identification documents must be the originals and cannot be photocopies. You will not be permitted to test if the name on your identification documents does not exactly match the name on your scheduling notification, or if your identification is damaged. PM² Alliance will make no exceptions to this policy.

If you do not provide the appropriate and/or matching identification, you will not be permitted to test. If you still wish to take the exam, you will be required to apply for re-examination and pay the re-examination fee in order to take the exam at a later date, when valid identification is available.

The following are acceptable forms of government-issued identification:

- Valid passport
- Valid national identification card
- Valid military ID

The following are acceptable forms of secondary identification:

- Valid employee ID
- Social Security cards

Name Change Procedure

The certificates to be issued upon successful completion of an exam will display the candidate's name as registered by the candidate in the exam request form.

All candidates retain the right to request an update of their first name, middle name or family name if:

- That was erroneously written in the above form

- They have officially changed their first name or family name

The changes will be applied by the PM² Alliance upon reception of:

- The old certificate issued by the PM² Alliance

- An official identification document* (valid ID, Passport)

- In the case of name change, an official document* that justifies the modification.

*The PM² Alliance will handle and store the above sensitive information according to the standing GDPR rules.

The above request should be forwarded to the PM² Alliance through email at support@PM²alliance.eu.

Along with your request, please include the following information, exactly as it appears on the government issued identification documents that you plan to submit:

- First Name [Given Name]

- Middle Name

- Last Name [Surname/Family Name]

Testing Aids

Online Proctored Computer-Based exams (CBE)

All necessary aids are included within the exam application interface. Test candidates are prohibited from using any additional aids such as scrap paper throughout the test.

Testing Aids - Paper Based Exams (PBE)

Test candidates are prohibited from using handheld calculators, scrap paper or any other aid throughout the test. Each candidate will be provided with:

- One exam form

- One answers sheet

- One pencil or pen

- One eraser

Any breach to the above rules may result in suspension of the exam and exam failure.

Termination of Examination and Grounds for Dismissal

As a PM² Alliance Certification Candidate you are expected to behave in a professional manner at all times.

The PM² Alliance test supervisor or proctor is authorized to dismiss you from an examination and cancel your scores, or take other appropriate action, when there is a reasonable basis for concluding that you have engaged in any of the following actions:

1. Using or attempting to use someone else to take the test

2. Failing to provide acceptable personal identification

3. Having access to or using notes or any prohibited aid related to the test

4. Creating a disturbance or engaging in suspicious behavior

5. Communicating, in any manner, with another person other than the test supervisor or proctor about the test during the administration

6. Attempting to remove scrap paper from the testing room, or tearing the scrap paper in any way

7. Leaving the testing room or going away from the field of vision of the webcam

8. Copying or attempting to copy or remove examination-related material, or portions of a test in any format

9. Attempting to tamper with the computer

10. Engaging in any dishonest or unethical conduct, such as attempting to cheat

The PM² Alliance reserves the right to take all action including, but not limited to, barring you from future testing and/or canceling your scores, for failure to comply with the test supervisor's or proctor's directions. If your scores are cancelled, you will be notified of such action and its basis, and your examination fees will not be refunded.

Although tests are administered under strict supervision and security measures, examination irregularities may sometimes occur. You are required to contact PM² Alliance as soon as possible to report any observed behavior that may lead to an invalid score—for example, someone copying from another test taker, taking a test for someone else, having access to test questions before the examination, or using notes or unauthorized aids. All information will be held in confidence.

_____

Certification Review & Appeals Procedure

An exam review can be requested when a candidate believes that a problem or an event has prevented them from successfully completing or succeeding a PM² Alliance Certification Exam. Should the request for review be directly related to one or more exam questions, the details of the problem must be clearly explained, and the necessary information provided (i.e. e-Voucher or Test number, question number and/or a description of the question). This will allow for the PM² Alliance Certification Reviews & Appeals Committee (CRAC) to identify the question and review the claim.

An appeal can only be made on ground of the following:

- exam platform irregularity during the exam

- specific question irregularity

- unfair dismissal or exam suspension

In both cases, the request should be submitted formally to the attention of the PM² Alliance Certification Reviews & Appeals Committee (CRAC) within 5 working days of the exam's date/incident. The PM² Alliance will acknowledge the receipt of the request for review or appeal automatically, will conduct all necessary validation in a constructive, impartial and timely manner, and will provide an answer within 10 working days. The outcome decision of the Committee will be final. A record of the complaint, including any subsequent action(s) taken, and the decision made will be maintained by the PM² Alliance. All information pertaining to the complaint will remain confidential.

Should the PM² Alliance Certification Reviews & Appeals Committee (CRAC) acknowledge a mistake in a question, the procedure will be to remove the question from the exam and the candidate's final score will be recalculated based on the remaining number of valid questions. The PM² Alliance Certification Reviews & Appeals Committee (CRAC) is comprised of the following three members:

1. PM² Alliance Certifications Coordinator
2. PM² Alliance Expert 1 and Expert 2

Please also note the following:

- Candidates accept the rules of the examination once they start an exam, therefore, appeals against the exam rules as published on the exam invitations and communicated at the beginning of the exam session, will result a negative outcome.

- In order to safeguard the credibility of the exam and its fairness to future candidates, the wording of the questions and their answers will not be communicated.

- Please visit and review the sections Problem and Complaint Handling at the following page: www.PM²Alliance.eu/Certification/appeals

- For further information, please contact support@PM²Alliance.eu with the subject of Certification Review & Appeals.

PM² Alliance Certification Review & Appeals Form			
General Information			
Candidate Name:		Exam Session: (date & time)	
E-Voucher or Test ID:		Exam Score:	
Appeal Date:		Name of Test Supervisor/Proctor:	
Reasons for initiating the Review or Appals Procedure:			
<Please clearly explain the decision you wish to contest and provide the grounds on which your request is based and any applicable evidence that supports it.>			

_____

PM² Center Q&A

Introduction

This chapter contains the most frequently asked questions regarding the PM² Center website and their answers.

It applies only to the PM² Center website, the certification platform of the PM² Alliance, which addresses to anyone who wants to participate in a Certification Exam and acquire a PM² Certification.

For more information about the PM² Center website, click here.

For information and instructions about claiming your certification equivalence through the PM² Alliance website, click here.

Question 1: How do I create an account?

Answer 1: In order to create an account, you should perform the following steps:

- Open an Internet Browser and load the PM² Center website: https://pm2.center/

  NOTE: It is suggested to use Google Chrome browser, in order to be able to participate in the exam you want.

- Click on Register for free link.
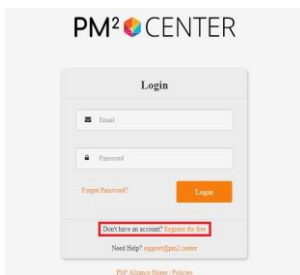
- Fill in your personal information (Title*, First Name*, Surname*, Email address*, Password*, Confirm Password*, Phone, Country*, Organisation Name, Gender, Date of Birth*, VAT Number).
  IMPORTANT: It is required to fill in all the fields with an asterisk. It is not mandatory to fill in the Organisation Name and the VAT Number, but if added this information would be included in your invoice once issued.
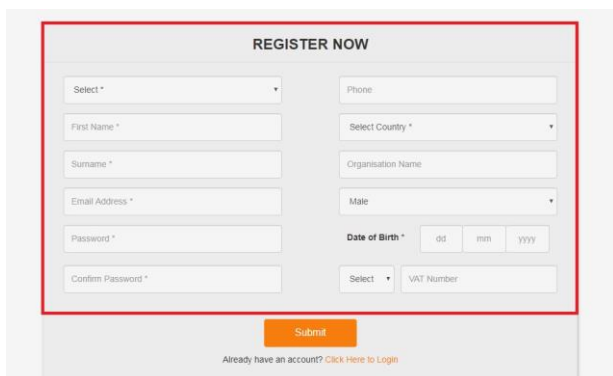
- Click Submit.
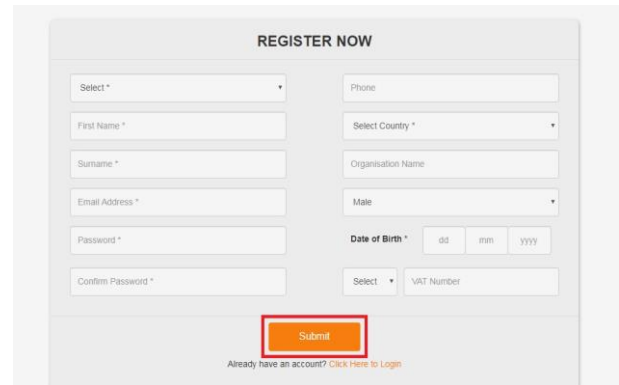
Question 2: How do I activate my account?

Answer 2: In order to activate your account, you should perform the following steps:

- You will receive an e-mail asking you to activate your account. Click on Clicking Here.
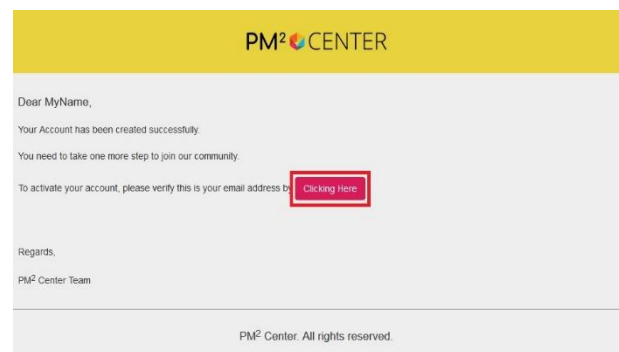
- You will be redirected to the PM² Center's website.
- After your account's confirmation, you will receive an e-mail informing you that your account has been activated.

- Click Login.
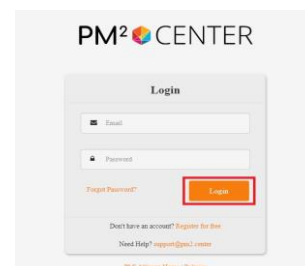
Question 3: How do I log in my account?

Answer 3: In order to log in your account, you should perform the following steps:
- Open an Internet Browser and load the PM² Center website: https://pm2.center/
- Fill in your Email and your Password.
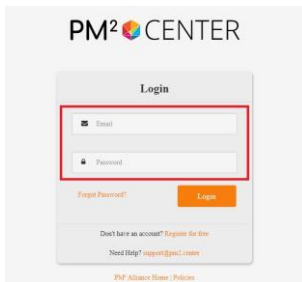
- Click Login.
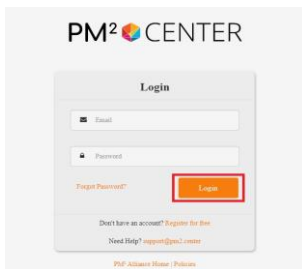
Question 4: How do I log out?

Answer 4: In order to log out, you should perform the following steps:

- Click on your name that appears at the top right of your web page.
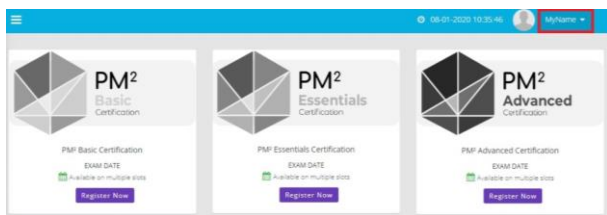
- Click on Logout.
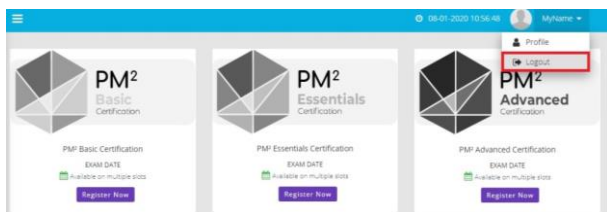
Question 5: How do I change my General or Contact Info?

Answer 5: In order to change your general or contact info, you should perform the following steps:

- Click on your name that appears at the top right of the web page.
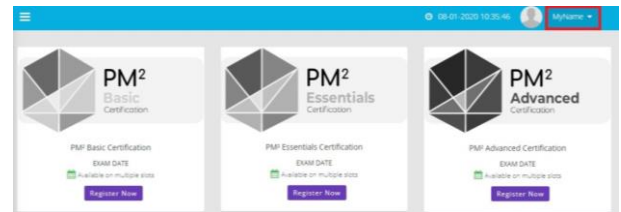
- Click on Profile.
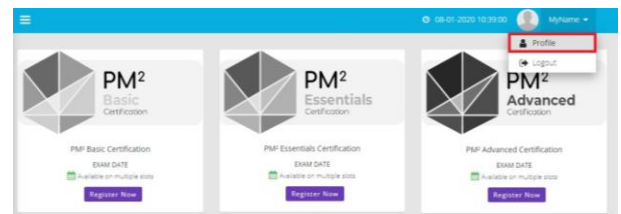
- Change the General Info (Title, First Name, Surname, Gender, Date of Birth, VAT Number), or the Contact Info (Email, Phone, Profile Image, Country, Organisation Name) that you want in the respective fields.
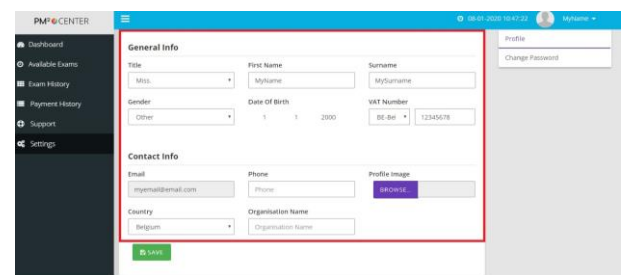
- Click Save.
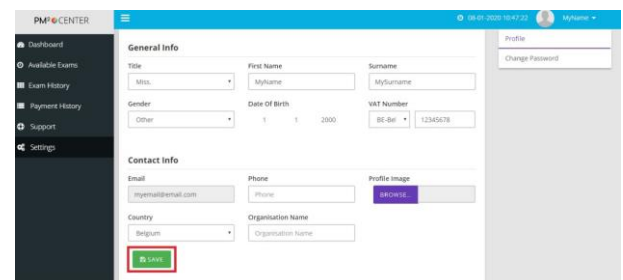
Question 6: How do I change my password?

Answer 6: In order to change your password, you should perform the following steps:

- Click on **your name** that appears at the top right of the web page.
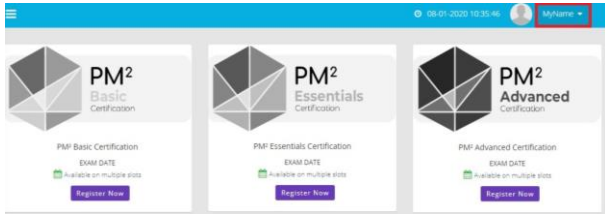
- Click on **Profile**.
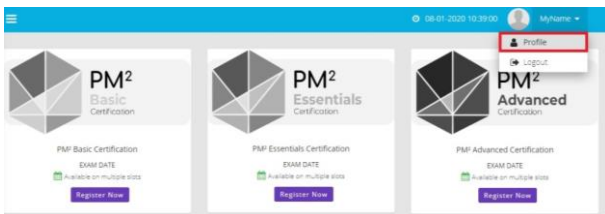
- Click on **Change Password**.
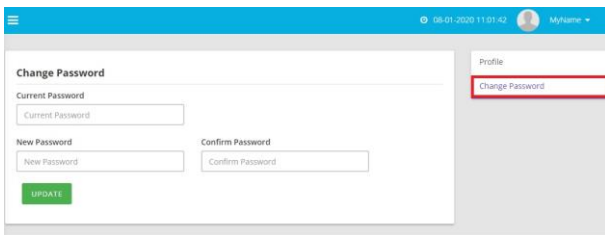
- Fill in your **Current** and your **New Password** and **Confirm** the **New Password** in the respective fields.
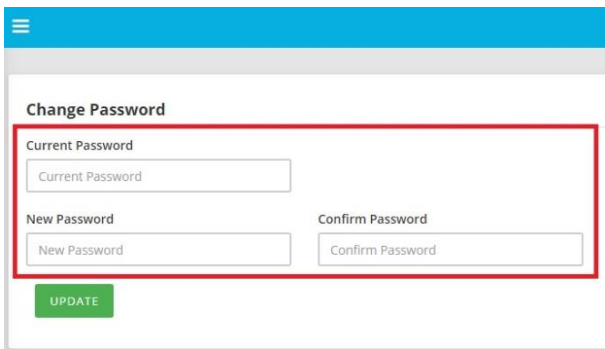
- Click on **UPDATE**.
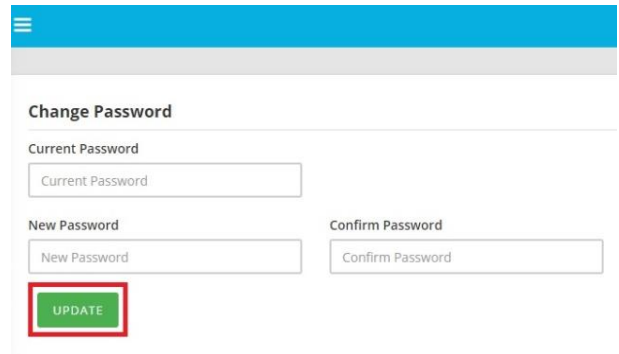
Question 7: How do I view the available exams?

Answer 7: In order to view the available exams, you have to click on **Available Exams** that appears on the left side of your web page.
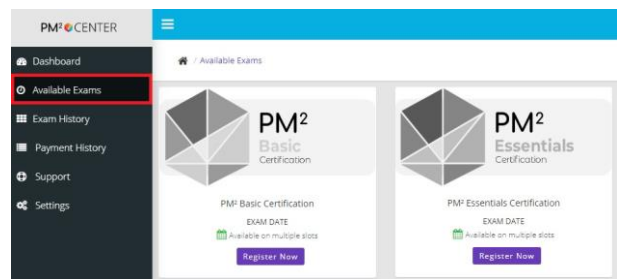
Question 8: How do I view my exam history?

Answer 8: In order to view your exam history, you have to click on **Exam History** that appears on the left side of your web page.
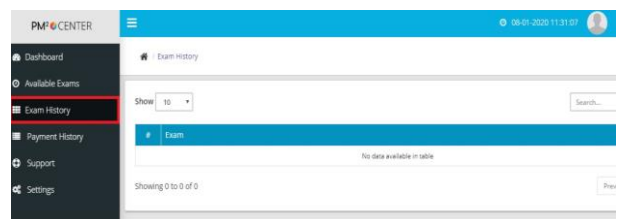
Question 9: How do I view my payment history?
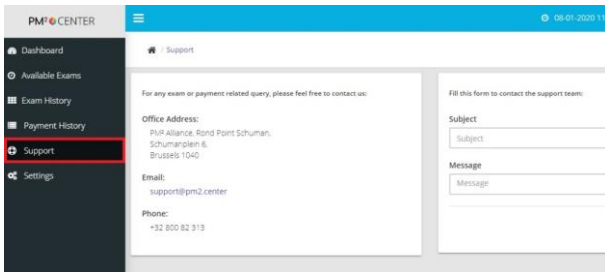
Answer 9: In order to view your payment history, you have to click on **Payment History** that appears on the left side of your web page.
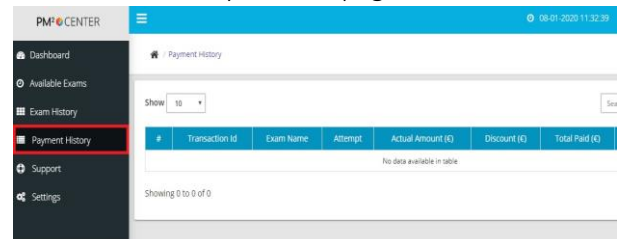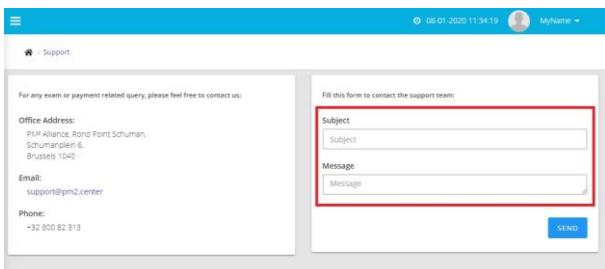
Answer 10: In order to get support, you have to perform the following steps:
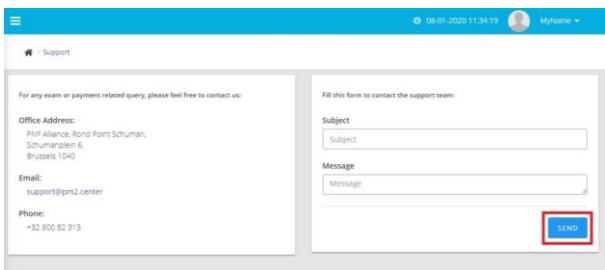
- Click on Support that appears on the left side of your web page.

- Type your Subject and your Message in the respective fields.

- Click on Send.

- Alternatively, contact support@pm2.center.

Question 11: How do I make a payment?

Answer 11: In order to make a payment, you should perform the following steps:

- Click on Available Exams that appears on the left side of your web page.
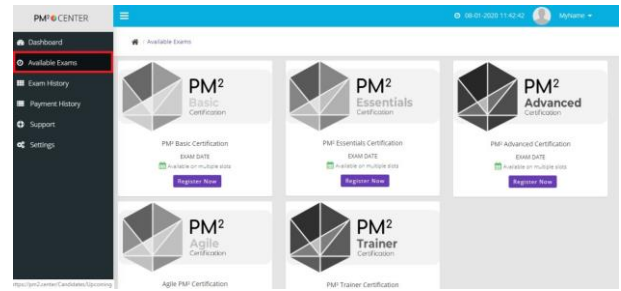
- Click on Register Now on the particular exam that you want to complete.
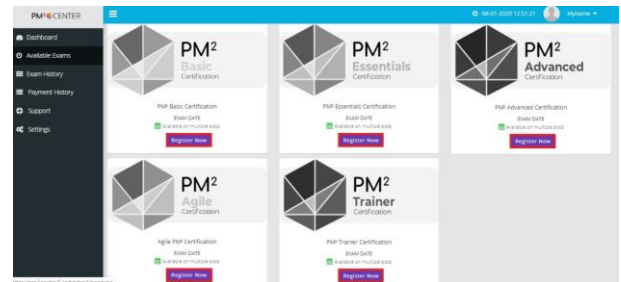
- If you would like to use a Coupon Code, fill it in the respective field and click on APPLY.
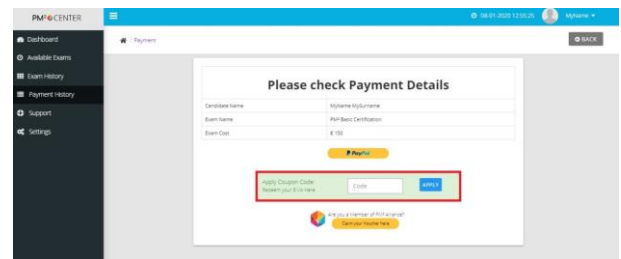
- Click on PayPal.
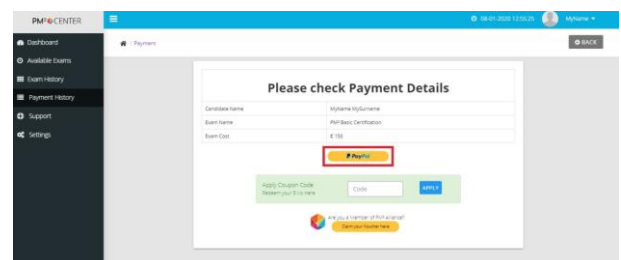
- If you want to pay with PayPal:
  1. Enter your email or mobile phone in the respective field.
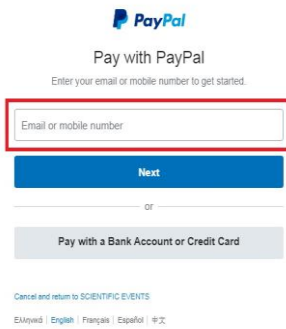
2. Click on Next.
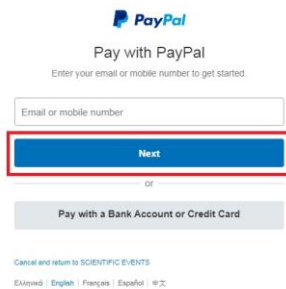
3. Fill in your credit or debit card details (Country/Region, Card number, Expiration date, CSC, First name, Last name) in the respective fields.
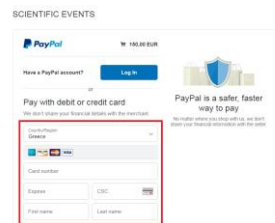
4. Fill in your billing address and your contact information in the respective fields.

5. Choose whether you would like to create a PayPal account or not and click on Pay Now.

- If you want to pay with a Bank Account or Credit Card:
  1. Click on Pay with a Bank Account or Credit Card.
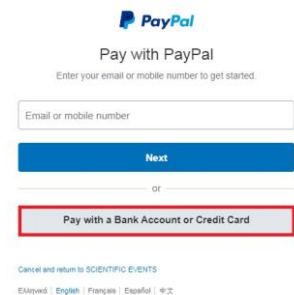
  2. Follow the same procedure as in payment with PayPal.

Question 12: How do I request a voucher?

Answer 12: In order to request a voucher, you should perform the following steps:

- Click on Available Exams that appears on the left side of your web page.
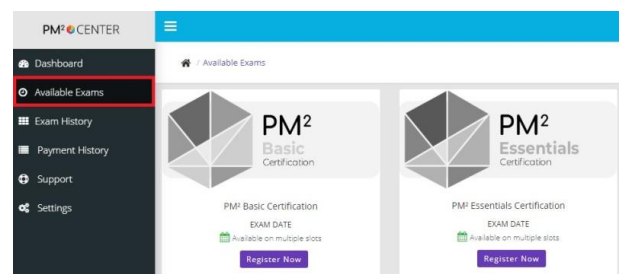
- Click on Register Now on the particular exam that you want to complete.
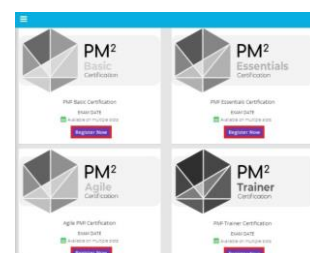
- Click on Claim your voucher here.

- Fill in the requested information (Title, First Name, Last Name, Email, Country, Name of Organization, Position, Certificate, Your Message) in the respective fields.

- Click on Request a Voucher.

Question 13: How do I participate in an exam?

Answer 13: In order to participate in an exam, you should perform the following steps:

- **IMPORTANT:**
 1. In order to take the exam, it is required to take and upload a clear picture of your face and some proof of identity (Accepted documents: National ID card, Passport, Driving license, Employer identification card in English, Academic ID). Therefore, you need to have a camera, allow your browser access to your camera and be in a well-lit place.
  2. It is advised to use Google Chrome browser only.

  3. The exam should not be taken in the incognito/private mode.
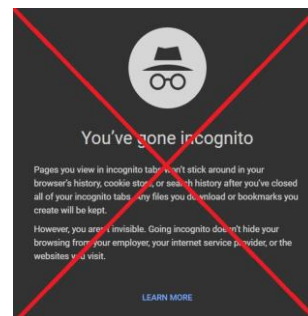
  4. Make sure you start the Exam on time, this is an automated system and your Exam will be submitted by force at the end of your time slot.
  5. Please do not try to minimize or move out of the exam window screen. Your exam will be automatically submitted after a warning and you will not be able to retake it.


  6. Please do not press any shortcut keys (CTRL+C, CTRL+V, etc) or Windows key. Your exam will be automatically submitted after a warning and you will not be able to retake it.
  7. If during the examination your connection is interrupted for any reason, please contact us by email (support@pm2.center). We will review your case and, if necessary, we will provide you with a voucher in order to retake the exam.
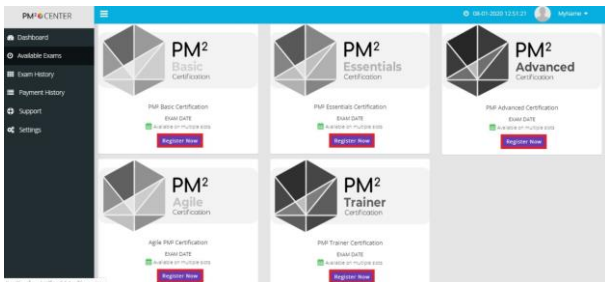
8. In case you have any other issue, you can send a message to your invigilator by clicking on Chat icon, which is located at the bottom right corner.
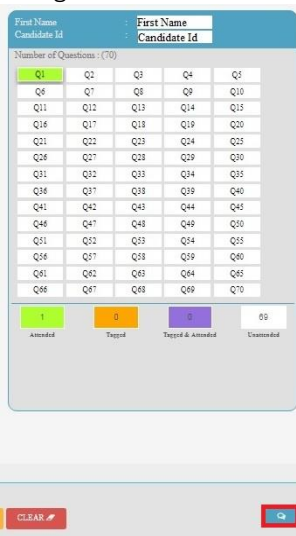
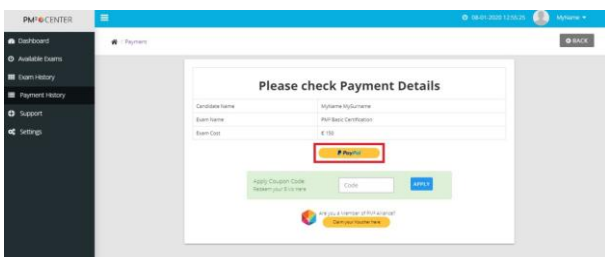- Click on Available Exams that appears on the left side of your web page.
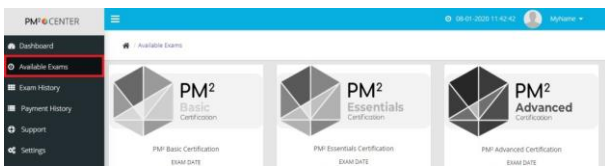
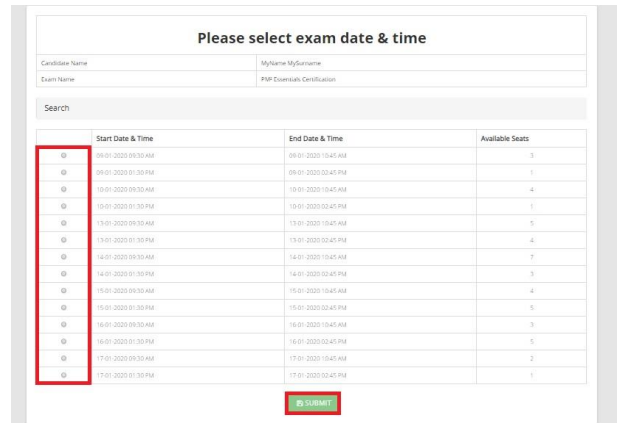- Click on Register Now on the particular exam that you want to complete.

- Click on PayPal and follow the procedure described earlier in the payment chapter, or apply your Voucher.

- Select date and time for the exam, by selecting the option that suits you from the list and clicking on SUBMIT.

NOTE: You can find available dates to take the exam up to one month later.

- You can reschedule your exam at any time before the selected slot by clicking first on Available Exams and then on the Re-schedule Exam icon that appears next to the date of the exam in which you registered.
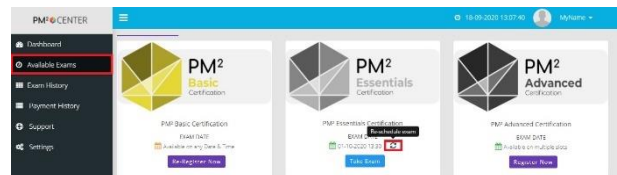
- Stand at the center of the frame and take a clear picture of your face by clicking on Capture. In case you are not satisfied with the picture, you can try again. Once you are ready press Next.

- Place a valid Identification Card (Accepted documents: National ID card, Passport, Driving license, Employer identification card in English, Academic ID at the center of the frame and take a clear picture of it by clicking on Capture. If you are not satisfied with the picture, you can try again.

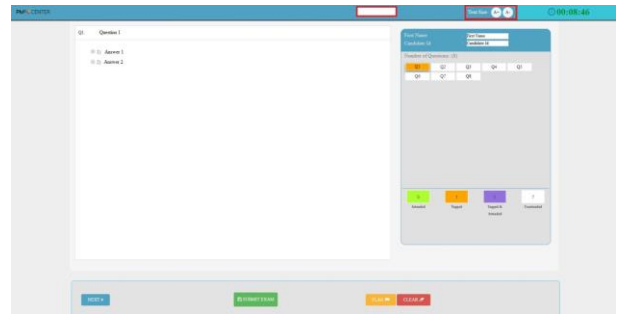- You can also **upload** a picture of your **Identification Card** by clicking on **Select file**.

- Click on **Next** once you are ready.

- Read carefully the exam's **instructions** and once you are ready click on **I have read the Instructions.**

- You can change the **size of the text** by clicking on **A+** if you want it bigger, or on **A-** if you want it smaller, which appear at the top right of your web page.

- You can view your **remaining time** in order to complete the exam at the top right of your web page.
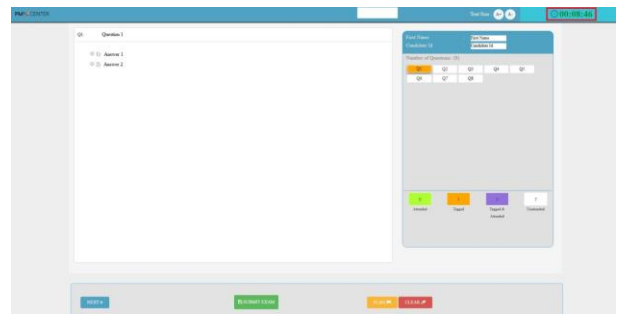
- **Answer** the question and then click on **Next**. The question will be marked as **Attended**.
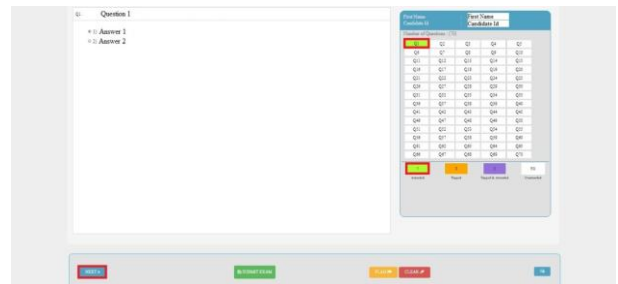
- **NOTE:** It is not mandatory to answer all the questions in turn. You can navigate from question to question and answer with any order you want. You can view and answer any question by **clicking on the corresponding number** in the table located on the right side of your screen.
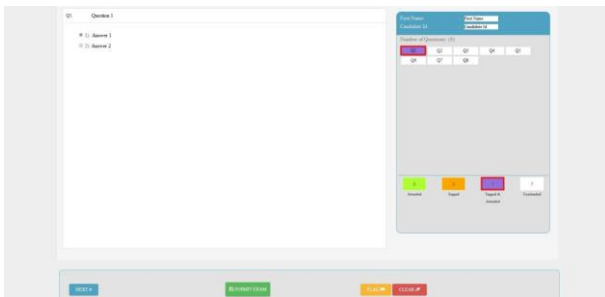

- If you want to change an answer click on **Clear**.

- If you find the content of a question to be incorrect, click on Flag in order to mark it as Tagged.
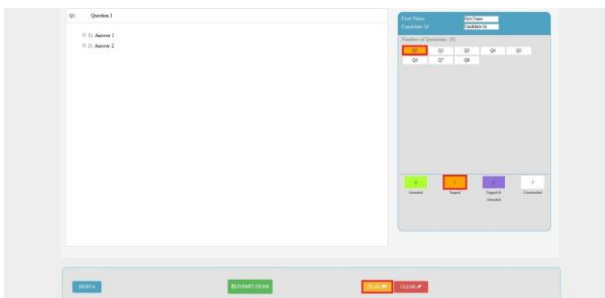
- You can still answer the question that seems incorrect and it will be marked as Tagged & Attended.

- Once you have completed the exam, click on Submit Exam.

- Once you submit the exam, a warning will appear on your screen showing you the remaining time you have in order to complete it and asking you if you are sure that you want to proceed with submit. In case you want to return to the exam click on Cancel, while in case you want to continue with the exam's submission click on Ok.
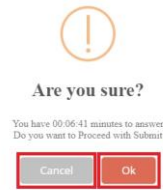
- When you submit your exam, you will be asked to give your feedback. Write your comments in the corresponding box and click on Submit.
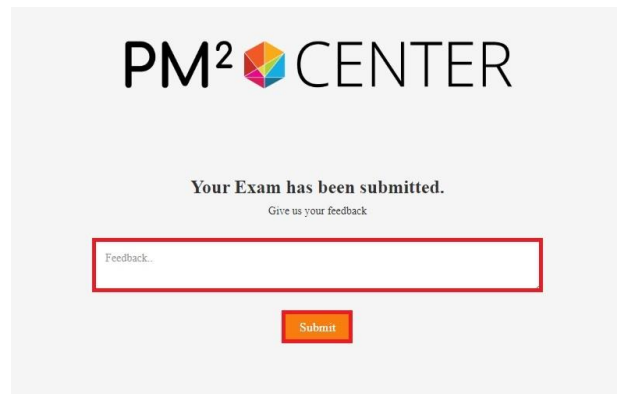
Question 14: How do I view my exam's results?

Answer 14: In order to view your exam's results, you should perform the following steps:
- Click on Exam History that appears on the left side of your web page.


- Click on the particular exam that you want to view.

- If you read the word Pending, your exam is still under review.
  NOTE: It may take up to 2 working days for the Examination Committee to match your identification details and review your exam.

- If your exam has already been corrected, click on See Result so that you can view all the results in detail (Score, Total questions, Questions attended, Marks, Start time, End time, Correct, wrong and unattended questions).
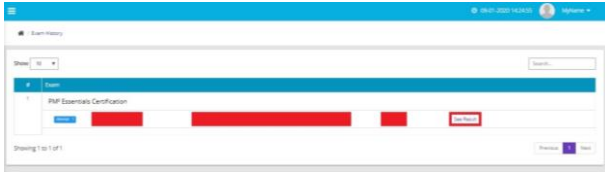
- NOTE: There are three kinds of possible results:
  1. Pass, when you have passed the exam.
  2. Fail, when you have failed the exam.
  3. Disqualified, when you have done an illegal action (e.g. minimize or move out of the exam window screen, press shortcut keys (CTRL+C, CTRL+V, etc) or Windows key).

Question 15: How do I view my certificate?

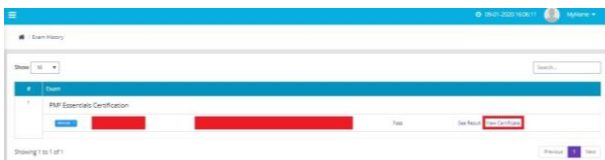Answer 15: There are three ways to view your certificate:
- 1st Way:
  1. Click on Exam History that appears on the left side of your web page.

  2. Click on the particular exam for which you want to view the certificate.

  3. Click on View Certificate.

  4. You will be redirected to a web page in which you will be able to view your certificate.

- 2nd Way:
  1. Click on Dashboard or on Available Exams.

  2. Click on View Result at the particular exam for which you want to view the certificate.

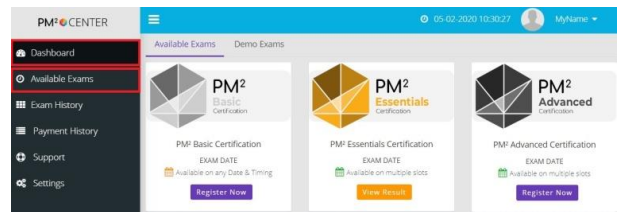 3. Click on View Certificate.
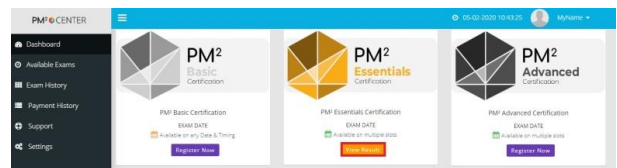

  4. You will be redirected to a web page in which you will be able to view your certificate.
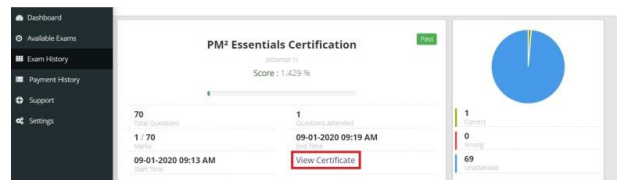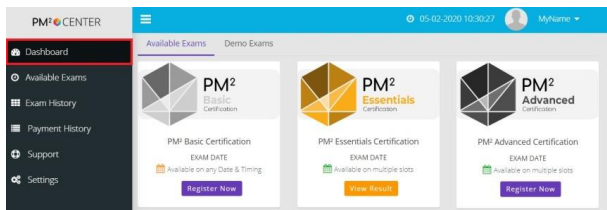
- 3rd Way:
  1. Click on Dashboard.

  2. Scroll down to the bottom of your web page.
  3. Click on View Certificate at the particular exam for which you want to view the certificate.

  4. You will be redirected to a web page in which you will be able to view your certificate.

Question 16: What is my Issue Date and where can I find it?

Answer 16: Your Issue Date is the date on which your certification was issued. It appears at the top left of your certificate.

Question 17: What is my reevaluation date and where can I find it?

Answer 17: Some certificates expire and require reevaluation, so the reevaluation date is the date you need to re-take the exam. It appears at the left of your certificate.
NOTE: Not all certificates expire though. If your certificate does not include this specific information, then no reevaluation is required.

Question 18: Can the reevaluation exam be taken for free?

Answer 18: The reevaluation exam is for free and you do not need to pay additional money in order to participate.

Question 19: What is my Credential ID and where can I find it?

Answer 19: Your Credential ID is your certification's number and appears at the left of your certificate.

Question 20: What is my Credential URL and where can I find it?

Answer 20: Your **Credential URL** is your certificate's **link**. You can find it through the PM² Center website, by clicking on **Exam History**, the **name** of the corresponding certificate and the choice **View Certificate**.

Question 21: What is my QR Code and where can I find it?

Answer 21: QR is short for **Quick Response**. In general, QR codes are used in order to transfer piece of information from a transitory media and to your cell phone. To ensure the validity of the PM² Certificates, each one has a unique QR Code. You can **scan** your **QR Code** and a notification will appear on your screen. If you click on it, you will be redirected to a PM² Center webpage with your Certificate. Your QR Code appears at the left of your certificate.

Question 22: How do I save my certificate?

Answer 22: In order to save your certificate, you should perform the following steps:
NOTE: You have to **log in your account** in order to **save** and/or **share** your certificate. If you are not logged in, you can only view it.

- **View your certificate** in one of the three ways described in question 15.

- If you want to **save** your certificate as pdf, click on **PDF**.

- If you want to **save** your certificate as an image, click on **Image**.
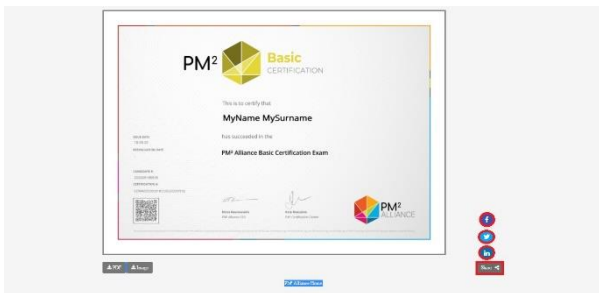

Question 23: How do I share my certificate on social media platforms?

Answer 23: In order to share your certificate on social media platforms, you have to perform the following steps:

- **View your certificate** in one of the three ways described in question 15.

- Click on **Share** and the corresponding **logo** in order to **share** your certificate on **social media platforms** (Facebook, Twitter and/or LinkedIn).
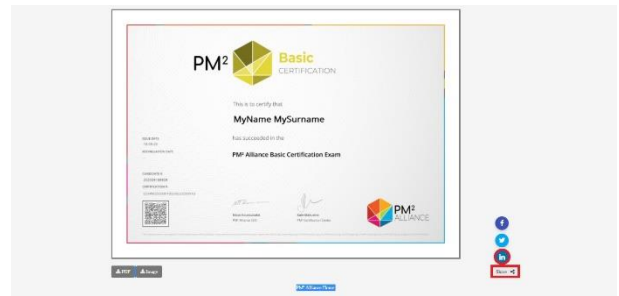

Question 24: How do I share my certificate on LinkedIn?

Answer 24: In order to share your certificate on LinkedIn, you have to perform the following steps:

- **View your certificate** in one of the three ways described in question 15.

- Click on **Share** and the corresponding **logo** in order to **share** your certificate on **LinkedIn**.

- In case you are not signed in your account, you will be redirected to LinkedIn's sign in web page. Fill in your account's **Email** or **Phone** and **Password** and click on **Sign in**.
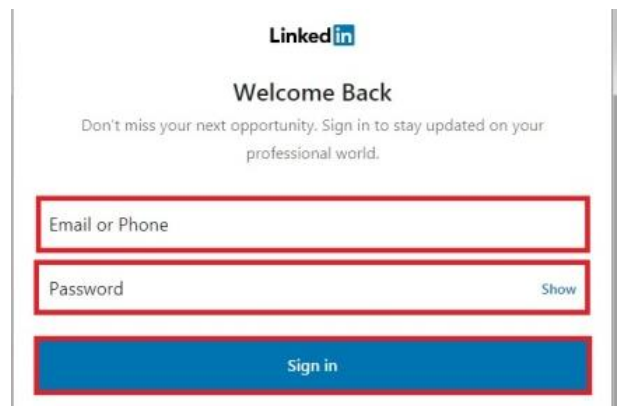
- If you want to **share** your certificate in a **post**, you have to perform the following steps:
  1. Click on **Share in a post**.

  2. **Write** your **comments** in the corresponding **field**.

  3. Help the right people see your post by **adding** the **appropriate hashtags**. Click on **Add hashtag** and type the hashtag you want.
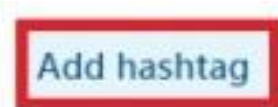
  4. If you want to **upload** an **image, video** or **text** along with your post, click on the

corresponding icon and attach the file you want.

5. When your post is ready, click on Post.

- If you want to share your certificate in a private message, you have to perform the following steps:
  1. Click on Send as private message.

2. Type the name of the recipient you wish to send your certificate to, at the field Search for message recipients.

3. Write the content of your message in the corresponding field.
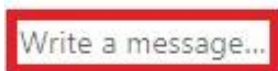
4. Click on Send.

Question 25: How do I add my certificate to LinkedIn as accreditation?

Answer 25: In order to add your certificate to LinkedIn as accreditation, you have to perform the following steps:
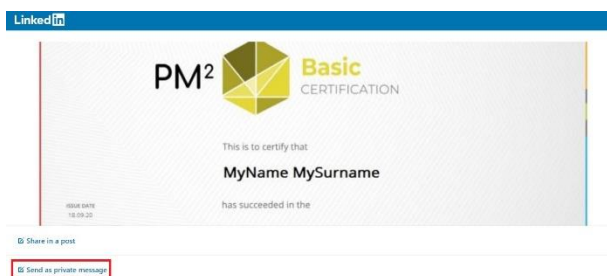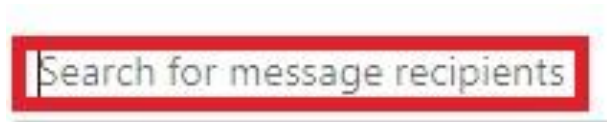- Click on the Me icon that appears at the top of your LinkedIn homepage.
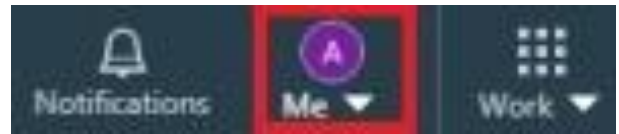
- Click on View Profile.
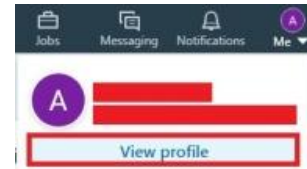
- If you have previously added a certificate, scroll down to the Licenses and Certifications section and click on Add.
- If you have never added a certificate, you have to perform the following steps:
  1. Click on Add profile section in the right rail, in order to add a Licenses and Certifications section.

2. Click on Background.

Click on the Add icon next to Licenses and Certifications.
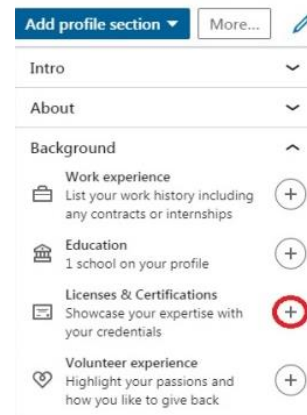
- Fill in the name of your certificate, which can be found at the top of it.

- Fill in the Issuing Organization (PM² Alliance).
  NOTE: Please be careful not to write PM2 instead of PM².

If your certificate does not expire click on the box next to This credential does not expire.

- If your certificate expires, select the corresponding month and year, which can be found at the left of your certificate under the title Reevaluation date.

- Select the corresponding month and year of your certificate's issue date, which can be found at the left of your certificate.

- Fill in your certificate's Credential ID in the corresponding field, which can be found at the left of your certificate, under the title Certification number.

- Copy and paste your certificate's Credential URL, which is your certificate's link. You can find it through the PM² Center website, by clicking on Exam History, the name of the corresponding certificate and the choice View Certificate.

- Once you have completed the entire process, click on Save.

You didn't find your answer here?
You can always contact the PM Alliance Support Teams!!!

For general information about the PM² Alliance Certification Programme and the available options please contact services@pm2alliance.eu

For questions related to the exam platform, payment and results please contact support@pm2.center

_____

PM² Alliance Code of Ethics & Professional Conduct

The PM² Alliance was founded by project management professionals committed to professional excellence and to a common vision: sharing the benefits of the PM² Methodology with the world.

The PM² Mindsets and the PM² Alliance Code of Ethics seeks to inspire PM² Alliance Certification holders, volunteers, members and affiliates and help them maintain the highest ethical and professional standards. Comprised of aspirational principles rather than a set of standards that are enforced on them, the PM² Alliance Code of Ethics promotes professional excellence through ethical criteria that transcend typical professional and legal obligations.

Encouraging ethical decision-making and conduct, it aims both to complement organisational policies and practices and to facilitate their application. Most importantly of all, the Code of Ethics reflects a consensus on the importance of "doing the right thing" and behaving responsibly towards stakeholders and society.

The Code of Ethics should be adhered to by everyone who works with the PM² Alliance, as well as by the people and organisations that are certified by it.

Key Principles

1. **Commitment to Stakeholders:** We keep stakeholders' best interests in the forefront of our minds. We are willing to do the best we can to serve their interests and objectives, to protect their personal integrity, and to ensure their personal safety and security, individual growth and financial welfare.

2. **Commitment to Excellence:** We endeavour to identify and follow best professional practices and commit to continually improve our knowledge and skills in order to do so.

3. **Respect:** We respect cultural, political and economic diversity: our relations, transactions and practices with stakeholders rely on it.

4. **Transparency and Truthfulness:** We cultivate openness and disclose information appropriately to facilitate professional efficiency and promote trusting, mutually beneficial, sustainable relationships with stakeholders.

5. **Trustworthiness and Accountability:** We deliver what we promise and take ownership of and responsibility for the results.

6. **Integrity:** We apply the principles laid out in this code consistently and will not compromise some in favour of others.

7. **Social Responsibility:** We are aware of our impact on the community and aim to promote a socially, economically and environmentally sustainable environment.

Ethics and Best Practices

The standard of conduct that reflects the above principles could contain, but need not be limited to, the following best practices:

Commitment to Stakeholders

1. We take care to identify stakeholders' expectations and needs as they change over the duration of the project.

2. We identify and protect stakeholders' best interest from a professional, legal and ethical point of view.

3. We address and consolidate stakeholders' diverse needs, proposing appropriate solutions that accommodate those needs.

4. We apply fair billing procedures and provide honest and accurate progress reports.

5. We endeavour to bring results of the highest value for stakeholders and care for both the quality and sustainability of the results.

Commitment to Excellence

6. We strive for the best results possible, applying solutions that meet stakeholders' needs while maximising the use of available resources.

7. We ensure a healthy and safe working environment, applying the highest health and safety standards.

8. We commit to maintaining and developing our professional competence through relevant lifelong learning.

9. We do not require or permit people under our control and supervision to engage in projects that exceed their competence, as this is defined by their education, training, certification status, and experience.

10. We ensure that our business partners also apply the above standards.

Respect

11. We do not discriminate based on race, sex, gender, sexual orientation, age, culture, religion, national origin, disability, social status, economic status etc.

12. We do not abuse our power in any way and do not engage in harassment, sexual or otherwise. We take precautions to ensure abuses of power and harassment do not take place.

13. We respect the cultural values and customs of others to the extent that these do not violate the ethical principles set out here and are not contrary to the projects' goals.

14. We manage conflicts stemming from social and cultural differences with cultural sensitivity.

15. We respect others' contributions, compensate them fairly, and acknowledge their contributions in front of others.

Transparency and Truthfulness

16. We encourage stakeholders to express their expectations, needs and other considerations freely.

17. We protect stakeholders' rights and privacy as required by legal and ethical considerations and explain any limitations on confidentiality.

18. We respect confidentiality and only disclose and/or discuss confidential information with people who are entitled to the information.

19. We provide stakeholders with the information they need to make well-informed decisions and to participate productively in the project.

Trustworthiness and Accountability

20. We are committed to delivering what we promise.

21. We set realistic goals, exercise regular cost and quality controls, and take appropriate corrective actions when needed.

22. We provide reasonable notice if we cannot meet our professional obligations, either permanently or temporarily.

23. We recruit the most suitable people and business partners for a project and support them with the knowledge, equipment and methodology needed to deliver the desired results.

24. We maintain accurate and timely records and take measures to protect the confidentiality and security of these records, access to which shall be permitted to the extent that it is legally authorised or required.

Integrity

25. We fully comply with any home and host country laws and regulations which are applicable

26. We are honest about our professional qualifications, which include our education, training, competence, credentials and experience.

27. We uphold and promote high ethical standards. We remain on our guard against all forms of bias, even when we are working in association with companies, corporations, institutions or governments whose practices or policies are morally deficient.

28. If there is evidence that the law or professional and ethical standards have been violated, we react immediately to protect the stakeholders, either working collaboratively with the persons involved to resolve the situation or, if necessary, formally reporting the person who committed the violation to the appropriate internal or external authorities, regulatory bodies or associations.

29. We identify and appropriately handle potential conflicts of interest, either by avoiding them or disclosing them to the affected parties.

Social Responsibility

30. We endeavour to create sustainable and mutually beneficial relationships with stakeholders, which are respectful of economic, social, and environmental concerns.

31. We foster awareness of any harmful project-related environmental and social impacts and strive to minimise them.

32. We consider a project's environmental, economic, and social impacts and prepare for them in both project design and management.

33. We solicit community input and utilise local experts, resources, goods and services when appropriate to optimise the social and environmental outcomes.

34. We maximise the use of available resources and search for and apply solutions that minimise environment costs.

35. We are interested in achieving long-term results that ensure sustainable development.

_____

The PM² Alliance carries the torch of the Open PM² vision, promotes and evolves PM², and takes it to places "where no PM² has gone before". It brings the Open PM² community together, connecting PM² practitioners, trainers, experts and project managers from all over Europe and works with other Institutions and organisations in promoting better project management in Europe.
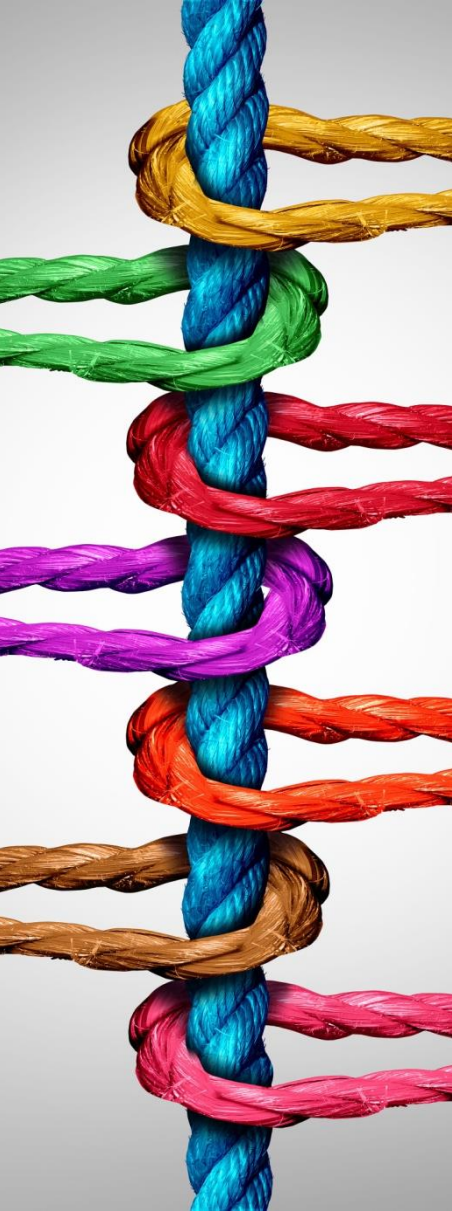
Together we agree that the time has matured for the adoption of a common project language, a common project methodology.

ONE METHODOLOGY - ONE COMMUNITY

Member-driven and volunteer-led, the PM² Alliance is an international, not-for-profit organisation. Founded by PM² practitioners, the Alliance brings together individuals from institutions, companies and the academia to inspire dialogue, share resources, and address the field's challenges while promoting the wider adoption of the PM² Methodology.

We believe that the future of project management depends on the community of project managers working together, and that the PM² Alliance has a crucial role to play in enabling the sharing of knowledge and experiences and fostering appreciation of PM² as a common, open and free methodology for Europe – and beyond.

The association supports the professional growth of its members by providing opportunities for lifelong learning, career development, and professional networking. The PM² Alliance offers volunteer opportunities for members and non-members alike. The community has a direct and critical impact on PM² Alliance's governance (as with the methodology's development) as volunteers also serve on the PM² Alliance's Council.

THE PM² ALLIANCE:

DEVELOPS AND FOSTERS

excellence in Project Management

GENERATES

new ideas for a continual enhancement of project management mindsets and practices

CREATES AND DISSEMINATES

knowledge throughout its network

PROVIDES BENCHMARKING

tools for assessment and accreditation systems

EDUCATES

through a series of learning and development activities that foster learning and self-improvement

INFLUENCES

international governmental and non-governmental organisations through advocacy and lobbying

BUILTS LINKS

bringing peers together to exchange on latest developments and network

PROMOTES

the wider adoption of the PM² Methodology

Towards better Project Management in Europe and beyond

PM² ALLIANCE